

Project Charter (Version 1)
Regional Planning

Date: 11/3/2010

Project Name:

Regional Planning - Regional planning for the California Water Plan Update 2013

Sponsor/Program Manager	Paul Massera
Project Manager	Lew Moeller

Project Objective Statement:

Form Regional Forums to provide review and develop content for the California Water Plan Update 2013. Update the regional reports using Regional Forums with a focus on how Resource Management Strategies are or can be used in each region.

Triple Constraint Trade-off

Resources	S	<i>Select a different flexibility letter for each constraint</i> <i>N= Not Flexible</i> <i>S= Somewhat Flexible</i> <i>M= Most Flexible</i>
Schedule	N	
Scope	M	

Estimated Start Date:	7/1/2010	Estimated End Date:	1/1/2014
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Project Deliverables:

- Volume 3 of the California Water Plan Update 2013 – Regional Reports
- Identification of regional water management strategies currently being used and the opportunities for additional use
- Quantification of the opportunities for further use of the various resource management strategies in each region.
- Identification of regional response packages for future scenerios.

Strategic Fit:

- Supports integrated regional water management
- Supports recommendations of the California Water Plan Update 2009

Customer

- State Agencies represented on the California Water Plan Steering Committee.
- Local and regional water planning entities
- California Legislature to meet Water Code requirements
- General public for education on regional water issues

Customer Benefits:

- Evaluates potential regional water management solutions
- Provides estimates of regional future water supply reliability and water management sustainability

Successful Completion Criteria:

- Number of entities outside the Water Plan using scenario information generated by the Water Plan
- Number of water managers outside the Water Plan working with the Water Plan to improve the scenarios

Project Background:

The main product of the Regional Planning effort is Volume 3, the regional reports of the California Water Plan Update. The organization of the regional reports presents the water conditions today and challenges and opportunities for their future. Each regional report was individually bound. A chapter includes a main report as a concise summary of the most significant water information and issues related to that region. For the Water Plan Update 2009 each regional report included a summary of surface water quality issues and needs, regional flood and flood management issues, a table of strategies proposed by current Integrated Regional Water Management (IRWM) efforts, climate change challenges, and projected water demands to

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the year 2050 for three alternative scenarios.

For Update 2013 we expect to include and update the included content and add further information on regional response packages as well as an analysis of the current use and opportunity of resource management strategies in the regions. A regional response package is a set of resource management designed to provide benefits for a given future scenario, either on a statewide or regional basis. The performance of several different response packages can be compared for each scenario to determine the best performing package. Having response packages for multiple future scenarios can help identify management responses that perform well when compared across the array of possible future conditions. No single response package will work for all of California as each region has needs, constraints, and opportunities. Therefore engaging those with the knowledge of regional needs, constraints and opportunities is absolutely critical. Before looking at future scenarios an evaluation of how the various resource management strategies are currently being implemented and where opportunities exist for further implementation is needed. To this end we are seeking to engage regional interests through the use of Regional Forums.

The draft proposal for the Regional Forums is as follows:

- Each Regional Forum would meet approximately 4 times a year.
- Each meeting is expected to last between 2 - 4 hours.
- Meetings will use a conference call/webinar format to support remote participation.
- Meetings agendas will focus on briefings and review of water management activities and issues specific to the respective region for the group. Summaries will be distributed after each meeting.
- An Annual Plenary session will convene all Update 2013 participants to discuss cross-cutting issues and ideas.
- A key Water Plan content area for the Forums will be the related Regional Report
- Development of deliverables will be through work groups, with draft products sent to the general Forum membership for review and discussion.
- Review of approach - At the end of 2011, the Forum approach will be revisited. This provides an opportunity for adaptive management and modification or replacement of the outreach approach

Project Scope:

In Scope:	Out of Scope:
<ul style="list-style-type: none"> • Evaluation of the effectiveness and potential of the Resource Management Strategies in each of the 10 hydrologic regions and two overlay areas. • Informational reports for each of the 10 hydrologic regions and two overlay areas providing current and future 	

Dependent Projects:

<ul style="list-style-type: none"> • California Water Plan Regional Forums

Related Projects:

<ul style="list-style-type: none"> • Future Scenarios effort of the California Water Plan Update 2013
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Risks:

<ul style="list-style-type: none"> • Delays associated with arranging meetings of the Regional Forums • Limitations in Water Plan funding that prevent full project implementation • Restrictions of bond fund availability caused by the State's financial crisis • Lack of interest in participation in Regional Forums

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Assumptions and Constraints:

- Regional Forums meeting and providing guidance and content for the California Water Plan.
- No turn over in key staff or contractors
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This Project Should Have:

Project Management Plan X <input type="checkbox"/>	PMP will include: <i>check all that apply</i>	Work Breakdown Structure <input type="checkbox"/>	Communications Plan <input type="checkbox"/>	Procurement Plan <input type="checkbox"/>	Human Resources Plan <input type="checkbox"/>
Quality Management Plan <input type="checkbox"/>	Stakeholder Register <input type="checkbox"/>	Risk Register <input type="checkbox"/>	Project Budget <input type="checkbox"/>	Project Schedule <input type="checkbox"/>	DWR Form 1498 <input type="checkbox"/>

Major High-Level Milestone Targets: *What events measure progress? E.g. Initiation Approved, Analysis Complete.*

Milestone	Target Date
Initial workshop with Advisory Committee on regional forums	11/2010
Regional Forums start meeting on a quarterly or more often basis (first regional forum meetings)	2/2011
Three or more additional meetings of the regional forums in 2011	2011
Three or more additional meetings of the regional forums in 2012	2012
Initial draft of the Regional Reports ready for Public Review draft of Update 2013	9/2012
Final draft of Regional Reports ready for final Water Plan Update 2013	9/2013

Project Core Team Members

Team Member	Phone/E-mail	Role
Lew Moeller		Project Manager – California Water Plan
Chris McCready		Project Manager –Regional Planning Branch
Scott Woodland		Project Manager – Regional Coordinators
Mike Floyd		Project Manager – Regional Partnerships
Judy Talbot		Facilitation Support

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Date: 11/3/2010

Charter Version Number: 1	
Updated By: Lew Moeller	Date: 11/03/2010
Approved By:	Date:

Organization	DWR, California Water Plan
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